



**workforce management**  
made easy



## ITR SP-250

The easy, affordable solution for employee timekeeping.

- Illuminated side printer makes it easy for employees to clock IN and OUT
- Stamps date, time and customized comments or messages on timecards or any document or form
- Pre-programmed with 13 standard comments, and allows managers to add unlimited custom comments to employee timecards
- Supports unlimited employees
- Uses side printer for multiple printing formats
- Enables automated or manual print options
- Adjusts automatically for Daylight Saving Time, short months and leap year
- Allows AM/PM or 24-hour format selection



### **ITR SP-250 Electronic Time & Date Stamp**

With the ability to stamp date, time and minutes, add customized comments—and save money on payroll and extraneous meter costs—this multipurpose clock will become a business necessity.

Employees can use the illuminated printing area to ensure proper timecard alignment. The electric coil print system punches cards precisely, ensuring accurate timekeeping for payroll.

ITR supports its customers through a network of regional offices and a central Customer Care Center.

**TIMEZONE™ WEB**

# ITR SP-250

## How easy is it?

The ITR SP-250 is ready to go, right out of the box. Just follow the easy to understand step-by-step instructions in the User Manual, mount on the wall or table and you're ready to go.

## Benefits are key.

### Print

- Stamps date, time and messages on any document or form
- Provides 13 pre-programmed comments including, sent/received, paid, approved, filed and void
- Creates unlimited customized comments for employee time cards
- Accommodates any type of timecard or document with automated and manual print capabilities
- Features six language options
- Includes easy-to-change cartridge ribbon

### Display

- Features clear, illuminated window to ensure proper employee timecard alignment
- Offers quartz accuracy with large, easy-to-read LCD display
- Indicates type of minutes: 1/60, 1/100, 1/20 or 1/10

### Output

- Tracks regular time
- Alerts employees to Daylight Saving Time changes on LCD screen
- Offers speaker output and bell relay capability
- Signals beginning and end of shifts with bell/music options

### Design

- Mounts to wall or table
- Includes Lithium battery for accurate timekeeping— even when power is out
- Hides (password protected) settings panel for ultimate security
- Withstands high-volume use or harsh environments

## What's in the Box?

- SP-250 Electronic Time & Date Stamp
- AC power adapter
- Printed, fully illustrated User Guide
- Wall mounting screws, with security keys
- One ribbon cassette
- Lithium battery
- One-year parts and labor warranty
- Free 30-day technical support



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